

PALMYRA TOWNSHIP

PIKE COUNTY

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Thomas A. Simons – Chairman

Eric J. Ehrhardt – Vice Chairman/Treasurer

Kenneth Coutts – Secretary

Dear Palmyra Township Residents,

You are getting this notification because you now have a single physical address, also known as a **9-1-1 address**, for all purposes. Some people in the township were notified several years ago, and either did not know what to do with the information, or chose to ignore it. Physical addresses and their proper display are a matter of your safety, and we want to make sure EVERYONE complies with the sign requirements. You know where you live, and you can find your house in rain or snow, in the daytime or in the dark. Emergency responders need the signs so they can find you when you need them the most.

WHAT DO I NEED TO DO WITH THIS NUMBER?

Post the number so that emergency responders (and non-emergency deliveries) can find your house. The Palmyra Township ordinance (89-2001) requires the sign:

- to be made of aluminum at least 4 inches high and long enough to hold all the numbers in a horizontal row,
- to have white or silver reflective background,
- to have black numbers at least 3 inches high,
- to be mounted on a post between 3 and 5 feet tall (no trees),
- to be placed on the right side of the drive as you face the house, and
- to be visible and readable from both directions on the road.



CAN I POST THE NUMBER ON MY HOUSE?

The ordinance allows you to post the number on your house as long as it is “plainly visible”. If the lights of a vehicle driving down the road do not shine on your number sign, **YOUR NUMBERS ARE NOT PLAINLY VISIBLE**. Very few structures in the township meet this criterion. If you think you might qualify as “plainly visible”, contact the Township before putting up your numbers.

DOES MY MAILBOX BY THE ROAD MEET THE REQUIREMENTS FOR THE SIGN?

If your mailbox is the only one at your driveway (not across the road or in a cluster), and you have numbers that meet the requirements of the ordinance, then that is acceptable. Otherwise, install a sign meeting the requirements of the ordinance.

WHERE CAN I GET A SIGN MADE?

There are many sign makers, both in the local area and available over the internet. Palmyra Township cannot endorse or recommend any particular private enterprise. Any sign maker that can meet the requirements of the ordinance is acceptable.

WHY DO SOME OF MY NEIGHBORS HAVE GREEN NUMBER SIGNS WITH VERTICAL NUMBERS?

We (the local townships) have all adopted different requirements in order to allow emergency responders to determine in which township they are responding. State reporting requirements require that responders report which municipality they have provided service to on each call.

Palmyra Township selected signs that are the least cost, and are the most readable based on human factors studies. If you have a green or blue sign, replace it with the style required by the ordinance.

DO I HAVE TO CHANGE MY DEED?

No. A physical address assignment does not change your property's legal description.

DO I HAVE TO CHANGE MY MAILING ADDRESS?

If the U. S. Postal Service has notified you that this is your new mailing address, then you must notify all correspondents of your new mailing address. PennDOT (drivers license, vehicle registrations) and Pike County (tax bills) are just two of the agencies you should notify.

DO I HAVE TO NOTIFY THE FIRE COMPANY OF MY PHYSICAL ADDRESS?

No. Pike County dispatches all emergency responders to physical addresses through Enhanced 9-1-1 services. If you want the emergency responders to find you, make sure you have posted your 9-1-1 (physical address) as required by the ordinance.

DO I HAVE TO NOTIFY UPS, FEDEX, ETC?

You should notify anyone else who needs to locate your house of your new number. The next time you have something delivered, just use the new address.

HOW WILL PEOPLE KNOW THE NAME OF THE ROAD I LIVE ON?

The township has posted all state and township road name signs. The owners of private roads are required to post the signs per the ordinance.

If you have additional questions, including getting a copy of the ordinance, please contact the township office at 570-226-2230, or visit the Palmyra Township website www.palmyrapike.org.

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